



This document is for: Faculty/Staff

Applicable for: Elementary/Middle/High

Revised: 03/17/2021

ACCESSING VECTOR SOLUTIONS (ESTABLISHED ACCOUNTS)

FROM YOUR CLEVER DASHBOARD

1. Log in to Clever.
2. Locate and click on the Vector Solutions icon.
3. Log in with your username which is firstname_lastname (ex. john_smith), or the username you selected through the "Self-Registration" feature.

WEB ACCESS

1. Open your browser.
2. Go to <http://dorchester2.sc.safeschools.com>
3. Log in with your username which is firstname_lastname (ex. john_smith), or the username you selected through the "Self-Registration" feature.

SELF-REGISTRATION (NEW ACCOUNTS)

*Please do not complete the self-registration process if you already have an existing Vector Solutions account.

1. Open your browser.
2. Go to <http://ddtwo.org>.
3. Click on **Staff**.
4. Click on **Vector Solutions**.
5. On the left hand side menu, click on **Self Registration for New Accounts**.
6. Locate and select your **assigned position/ classification**.
7. Complete all the required fields.
8. It is recommended that you select an easily remembered username. In the event that your username is misplaced or forgotten, please contact Risk Management or your school site Safety Officer for assistance. **Please do not establish duplicate accounts**.
9. Select **your assigned school site/department**.
10. Click on the **Register** button to finalize the registration process.

Note: If an email address is requested, use your district email address.