

# Ashley Ridge High School

## Parking Permit Regulations

### 2018-2019

**Driving personal vehicles to Ashley Ridge High School is a privilege, not a right.** Students who drive to campus are required to follow all driving and parking regulations set forth by school and local law enforcement authorities. Students who drive to campus are also required to follow all attendance rules set forth by Ashley Ridge High School. Failure to adhere to all driving, parking, and attendance regulations will cause the permit to be revoked and may result in additional disciplinary action. All attendance-based violations (cutting class, excessive tardiness, excessive absences, leaving campus, etc.) will result in the suspension and/or the revocation of the parking permit. Any student whose parking permit is revoked for a prescribed period must surrender the parking permit and reapply for privileges.

#### I. Requirements to Apply for Parking

- **Student must possess a valid driver's license.**
- **Student must submit all vehicle information pertaining to the vehicle they will be driving to campus. (vehicle registration must be provided)**
- **All student obligations must be paid in full and the student must be in good standing.**

#### II. Parking Rules

- All vehicles driven to school by students and parked on Ashley Ridge's campus during school hours must have the Ashley Ridge 2018-2019 parking tag clearly displayed from the rear view mirror (space number should be facing out so information can be read from outside the car). Any items, such as air fresheners, dice, etc. that may obstruct the view of the tag should be removed. A parking ticket may be issued if the parking tag is obstructed or not displayed properly.
- Loitering in vehicles is prohibited. Parking registrants are reminded that as a matter of policy, they and their passengers must vacate their vehicles and the parking lot as soon as they arrive at school.
- Students may use only one parking space – the space assigned to them. Failing to park in their designated numbered parking space is prohibited and may result in the towing of the vehicle.
- Vehicles taking up more than one parking space may be ticketed or towed.
- Students, including car-pool members, who illegally leave the school campus during the school day will face disciplinary action and have their parking permits suspended for a minimum of 30 school days and their vehicle will be subject to search by school security personnel and/or administrators upon return to campus. Subsequent violations could result in the permanent revocation of parking privileges. Parking fees will not be refunded for revoked permits.

#### III. General Information Regarding On Campus Parking and Parking Permit Tags

- Parking tags are issued to individual students. Any student who switches/trades/transfers his or her assigned parking tag to another student will have their parking tag revoked. The parking tag is the property of Ashley Ridge High School and is non-transferable. Parking tags must be surrendered at the request of a staff member.
- Only one parking tag will be sold to each eligible student who drives to school. The number of parking permits sold is based on parking spaces available. No student is guaranteed parking privileges. No student is guaranteed preferential parking based on grade, extracurricular activities, etc. If all parking is sold, a waiting list may be necessary.

- Students must pay \$5.00 for each replacement parking tag (including replacements if lost or stolen). No refunds will be given for parking tags that are revoked or lost.
- A parking lot pass can be obtained through the front office if a student needs to return to his/her vehicle during the school day. No students are allowed in the parking lot during scheduled class time (including lunch, student volunteer, etc.) without a pass.
- Visitor Parking Lot is reserved for visitors to Ashley Ridge High School and therefore prohibited to students. **Any student vehicle parked in the Visitor Parking Lot will be towed at owner's expense.**

#### IV. Arriving and Leaving Campus

- **Students are to immediately enter the building upon arrival to school.** The parking lot is an "Off Limits" area during the school day.
- **Leaving School / Campus:** Students who need to leave campus during the school day should sign out through Student Information in the front office.
- **Arrival to School:** From 8:30 a.m. to 8:55 a.m. students may enter the building through the cafeteria entrance.
- **Late Arrival:** Students that arrive late to school (after 8:55 a.m.) should enter the building through the front office and check in with Student Information.
- **Early Release:** Students who are scheduled to leave campus before 3:55 p.m. should exit the building through the front office (cafeteria doors are for emergencies only during the school day).
- **Vocational School:** Student are allowed to drive to the Dorchester County Career School. Bus transportation will be provided to the vocational school daily.

#### V. Security and Safety

- Students must adhere to speed limits and safe driving behavior at all times. Campus speed limit is 10 miles per hour at all times. Safety and security personnel and administrators will issue referrals for unsafe driving that could result in revocation of all driving and parking privileges.
- Vehicles should be locked at all times. Ashley Ridge High School will not accept responsibility for anything stolen out of vehicles, any damage done to vehicles while parking on campus, or any vehicles stolen while parked on campus.
- Students are subject to all state and county traffic laws, including the reporting of traffic accidents and/or damage to other vehicles that occur in the school parking lot.
- Students are encouraged to drive safely to and from school, especially on Highway 165. It is illegal to pass a school bus that is loading or unloading.
- In accordance to SC Law: Section 59-63-1120, Vehicles parked on school property are subject to search by school authorities.

\_\_\_\_\_ Initial that you have familiarized yourself with the listed rules and will obey them at all times. I understand that failing to comply with all parking rules and regulations may result in ticketing (which include fines), loss of parking privilege, forfeiture of parking fee, and/or towing the vehicle at the owner's expense.

## Automobile Registration Information

**Driver Information: (Copy of Driver's License must be provided)**

Student Name \_\_\_\_\_ Grade \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Driver's License Number \_\_\_\_\_ Home Phone Number \_\_\_\_\_

**Vehicle Information: Copy of the vehicle registration must be provided** – This is required for the vehicle that will be driven to school. Any change to this information needs to be reported immediately to the front office at Ashley Ridge High School.

**Primary Vehicle**

Year \_\_\_\_\_ Make \_\_\_\_\_ Model \_\_\_\_\_

Vehicle Tag Number \_\_\_\_\_ Color \_\_\_\_\_

Name of Legal Owner: \_\_\_\_\_

**Secondary Vehicle**

Year \_\_\_\_\_ Make \_\_\_\_\_ Model \_\_\_\_\_

Vehicle Tag Number \_\_\_\_\_ Color \_\_\_\_\_

Name of Legal Owner: \_\_\_\_\_

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**Payment Information: (Office Use Only)**

Amount Paid for Parking Tag	\$50	Date:
Parking Information	Lot:	Space:

**Ashley Ridge High School  
Parking Application  
2018-2019**

If the parking application is approved, I understand that I am subject to all School Board and local school rules including, but not limited to, those involving the use of automobiles. I understand that any violation of my part could result in my privileges being revoked. It is further understood that neither the local school nor the School Board shall be held responsible for damaged incurred while on school grounds. This permit is non-refundable and non-transferable. In the event that the student moves from Ashley Ridge High School, the parking permit must be returned to Ashley Ridge.

**During the school year, all parking related issues need to be immediately reported to the front office.**

**Student Signature** \_\_\_\_\_

I, the parent or legal guardian of the above named student, approve of this application and understand that all privileges will be revoked at the discretion of the school.

**Parent or Legal Guardian Signature** \_\_\_\_\_