

To: All Seniors
From: K. Radcliffe
Date: March 25, 2019
Subjects: Senior Year

1. **A Senior Graduation Parent Meeting will be** held on Thursday, March 28, 2019 at 8:00 AM and 6:30 PM in the auditorium. Important information will be shared concerning the end of the year activities. The Powerpoint will be posted on the senior web page.
2. **Scholarship Website:** <https://www.ddtwo.org/Page/20495>
3. **All seniors must order a cap and gown.** If your cap and gown has not been ordered, you must go on line to www.lowcountrygrad.com. TAKE CARE OF THIS IMMEDIATELY.
4. **Ready to Work Retakes:** April 3rd and 4th. All seniors should earn a Bronze, Silver, Gold or Platinum Certificate.
5. Jostens will be at Ashley Ridge on Wednesday, April 10th in the media center to give out graduation supplies. Cap and gowns will NOT be given out at this time. They will be distributed at graduation practice.

9:00 – 9:45	A – F
9:45 – 10:30	G – L
10:30 – 11:15	M – R
11:15 – 12:00	S – Z
12:00 – 1:00	Any others
6. **NCAA Signing Date:** The last signing celebration of the year will be held on April 24th at 12:00 PM in the auditorium. If you are signing on this day, please let your coach and Coach Tucker know immediately. We need to make sure that you have the correct paperwork and it is completed.
7. **Senior Trip:** Seniors will leave for Florida on Friday, April 26th and return to AR on Sunday, April 28th.
8. **Prom:** The prom is scheduled for Saturday, March 30th at the Embassy Suites (Performing Arts Center) in North Charleston. This is a school sponsored event, and all students are expected to follow all school rules. The VERY LAST DAY THAT TICKETS CAN BE PURCHASED IS THURSDAY, MARCH 28th. The cost is \$85.00!
9. **Senior Picnic and College/Military/Occupational Signing Day:** Friday, May 3rd in the stadium. Seniors that would like to participate in Signing Day must notify their counselor by April 12th. Parents are invited to attend Signing Day. It will kick-off at 10:30 AM in the big gym.
10. **Denial of Credit letters** will be mailed home on Friday, May 3, 2019. Students who have more than 5 absences in a semester class and more than 10 days in a year-long class will be denied credit. Letters of appeal will be due to Mrs. Radcliffe on Friday, May 10, 2019. **Letters will not be accepted late.**
11. **Extended School Year** begins on Monday, May 13, 2019 and ends on Tuesday, May 21, 2019 at 5:00 PM. This program is available to seniors who have failed a course that they need for graduation. The cost is \$100.00. Seniors will have an opportunity to recover units in all four quarters. There is limited time to recover units, therefore, this is not a suggested method of earning credits toward graduation.
12. **Senior Exams** begin on May 13 and end on May 16, 2019. Seniors may exempt a final exam if they have an overall 80 average and no unexcused absences. The official last full day of school for seniors is Friday, May 10th.
13. **All scholarships, military commitments, and awards offered** should be reported to Mrs. Sewell, Mrs. Ravenel, Ms. Purvis, Ms. Smalls, Mrs. Jenkins, and Ms. Scott by Monday, April 29th so they can be listed in the graduation program. Also, let your counselor know **all colleges you have been accepted to and any scholarship offers you have received. We list all awards in the graduation program.**
14. **Senior Awards Night** will be held on Wednesday, May 1, 2019 at 6:30 PM in the auditorium. Invitations will be mailed home by April 29th.
15. **AP Exams** will take place from May 6th – May 17th. AP Exams will take place in the mini-gym. They start at 8:00 AM and at 12:00 PM.

16. **Obligations** must be paid in full prior to graduation. Payment plans are available, please see Mrs. Radcliffe. All obligations can be paid in the front office to Mrs. Listak. Students will receive a receipt when they pay an obligation. All obligations must be paid by Wednesday, May 22nd.
17. **Senior Report Cards/Cords** will be distributed from 8:00 – 8:30 AM on Wednesday, May 22, 2019, in the Cafeteria. Students must present their final report card in order to pick up their cap and gown. Students will fill out an End of the Year Form before picking up their report card. Each student will fill out the form to let us know where you will be next year (college, military, work, etc.). **Seniors must request final transcripts through Parchment.**
18. **Early College students** receiving a degree at Trident Tech will participate in Trident's graduation on May 3rd at 7:00 PM at North Charleston Coliseum.
19. **Graduation Practice** will be held on Wednesday, May 22, 2019, in the Auditorium at Ashley Ridge High School promptly at 8:00 AM. **It is mandatory that all seniors participating in the graduation ceremony attend the practice. No Practice = No Ceremony!! Please be on time!** Valedictorian, Salutatorian, distinguished honor graduates, honor graduates and recipients of the Diploma of Distinction will be announced during graduation practice. Distinguished Honor Graduate – 4.37 and higher. Honor Graduate – 4.00 – 4.36.
20. **Distribution of caps/gowns** to seniors will be done following graduation practice in the mini-gym. Only students meeting graduation requirements will be allowed to receive their caps & gowns. Others may pick theirs up on Tuesday, May 28th.

All seniors who have debts or obligations to the school or to teachers must clear them up before they are allowed to participate in graduation, receive their caps and gown, or receive their diploma. Payment plans are available!

21. **Baccalaureate Service** will be held on Thursday, May 23, 2019, at 7:00 PM at Ashley Baptist Church (off of Bacons Bridge Road). The Summerville Ministerial Association, who is sponsoring this program, invites all seniors and their parents to attend. Dress for seniors will be caps and gowns with appropriate dress underneath. Seniors who plan to attend should meet outside the church at 6:30 PM in order to line up. The program will last approximately one hour.
22. **Graduation** will be held **Saturday, May 25, 2019, at 2:00 PM in the North Charleston Coliseum.** Students not wishing to participate in the ceremony need to tell Mrs. Radcliffe ASAP. Diplomas can be picked up on Tuesday, May 28, 2019, in the school office if you choose not to participate in the graduation ceremony. **Graduates should be robed and ready to line up in the corridor of the coliseum no later than 1:15 PM. The ceremony will begin promptly at 2:00 PM and last approximately one hour and forty-five minutes. Cooperation is needed so our graduation can be a dignified and significant event.**
23. Students should pause as they receive their diploma cover to give the photographer time to take a picture. Also, students who are concerned about the pronunciation of their names need to speak to Ms. Gammons prior to graduation. On-Stage-Pictures will be taken by Lifetouch as you receive your diploma cover. Lifetouch will post the pictures on their website for purchase. As students cross the stage at graduation, they will receive an empty diploma cover. As the students recess out of their row, they will receive a white envelope that contains their diploma.
24. **Dress for Graduation:** The dress for graduation will be a dress shirt, tie/bow tie, dress slacks, and dress shoes and socks for males. A dress, skirt, dress slacks and blouse and dress shoes are appropriate for females. Jeans, head gear, flip-flops, beach shoes, tennis shoes, exposed midriffs, halter tops, and tee-shirts are not acceptable. Caps are worn forward with the mortarboard parallel to the floor. Tassels are worn on the left until Mrs. Radcliffe confirms the graduating class. If there is a problem with dress, a senior sponsor or principal should be notified prior to graduation. I will have plenty of extra ties if a male does not have one.
25. **Guests:** Each student will be able to sign for 2 parking passes this year. Due to construction and the lack of parking, each graduate has been limited to 2 parking tags for themselves, family and friends. Students may invite an unlimited number of guests, but they must fit into 2 cars. Guests should park in lots A, B or C. Parking is free. Students, parents, and guests are to enter the Coliseum through the South Lobby or the North Lobby. Parents and guests will proceed up the stairs to the seating in the red seats. At the end of the ceremony, parents can meet the graduates in the South Plaza. There is limited handicapped seating. If you have a handicapped family member, please arrive early.
26. **Final Rank & GPA's will not be released until after Monday, June 15, 2019. Seniors must request final transcripts through Parchment. Final Transcripts requested through Parchment will be sent at this time.**
27. **If there are any disciplinary issues involving a senior, it could impact whether they are allowed to participate in the graduation ceremony. The easiest way to resolve this issue – DO NOT GET INTO TROUBLE!**